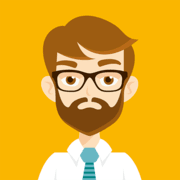
Curriculum Vitae of

**Your Full Name Here (Nickname)**



*Present Address:*

Address Line 1

Address Line 2

Address Line 3

*Contacts:*

**🖁088-01XXXXXXX**

**🖁088-01XXXXXXX**

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| **Career Objective** | |
|  | To build up challenging career in a well-known organization where gathered knowledge can be used effectively and efficiently and who proved me the scope of career development through evaluation of my competence. |

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| **Experience** | |
|  | 15th May, 2012 to Till-Now **Abc Limited, Chittagong.** (Short Company Address)  Accounts & VAT Officer  5th Jan., 2010 to 30 Apr., 2012 **Abc Group,** Chittagong  Accounts & VAT Officer |

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| **Educational Qualification** | |
|  | Masters : National University (NU)  Major : *Management*  Result – Second Class  Passing Year 2009  B.Com. : National University (NU)  Result – Third Class  Passing Year 2006  H.S.C. : Abc College  Chittagong Board  Result – Second Division  Passing Year 2002  S.S.C. : Abc High School  Chittagong Board  Result – First Division  Passing Year 2000 |

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| **Computer Skill** | |
|  | * Tally Software / Inventory Software * Microsoft Office Application MS.: Word, Excel, Power-Point, Internet & E-mailing. * Operating System: Windows XP, Vista, 7, 8 and 10 |

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| **Language Skill** | |
|  | **BANGLA ENGLISH**  *Reading* : High Medium  *Writing* : High Medium  *Speaking* : High Medium  *Understanding* : High Medium |

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| **Interests** | |
|  | Reading Books, Traveling, Outdoor Games, Organizing and participating in many cultural programs. |

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| **Personal Information** | |
|  | Father’s Name : XXXXXXXXXXXX  Mother’s Name : XXXXXXXXXXXX  Date of Birth : 10th May, 1985  Nationality : Bangladeshi by birth  National ID Card : XXXXXXXXX  Marital Status : Single / Married  Religion : Islam / Hundu  Sex : Male / Female  Height : 5 feet 2 inches  Blood Group : O+ ve |

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| **Declaration** | |
|  | I do hereby declare that the above information is true and correct to the best of my knowledge. |

|  |  |
| --- | --- |
| **References** | |
|  | **Write first reference name here**  *Designation*  Company, Address  088-01xxx xxxxxx, 088-01xxx xxxxxx  **Write second reference name here**  *Designation*  Company, Address  088-01xxx xxxxxx, 088-01xxx xxxxxx |

Signature …………………

Date …………………